



The Society For The Restoration Of The
Gary Bathing Beach Aquatorium
And Octave Chanute's Place
In History
607 S. Lake St., Suite A
Gary, IN 46403

THANK YOU FOR YOUR RECENT INQUIRY REGARDING THE AQUATORIUM

The Aquatorium is a three area venue. Each area can be rented separately or you can rent the entire building. The rental rates are as follows:

2017 RATES

SPRING/SUMMER/FALL RATES 2017 (April 1st through October 31st)

Weekdays (per area)	\$400.00
Weekends: Friday, Saturday, Sundays & Holidays (per area)	\$600.00

ALL SATURDAY RENTERS (MAY 1ST THROUGH SEPTEMBER 31ST) ARE REQUIRED TO RENT ALL THREE AREAS OF THE BUILDING UNLESS SPECIAL ARRANGEMENTS ARE MADE IN ADVANCE.

WINTER RATES 2017 (January 1st through March 31st and November 1st through December 31st)

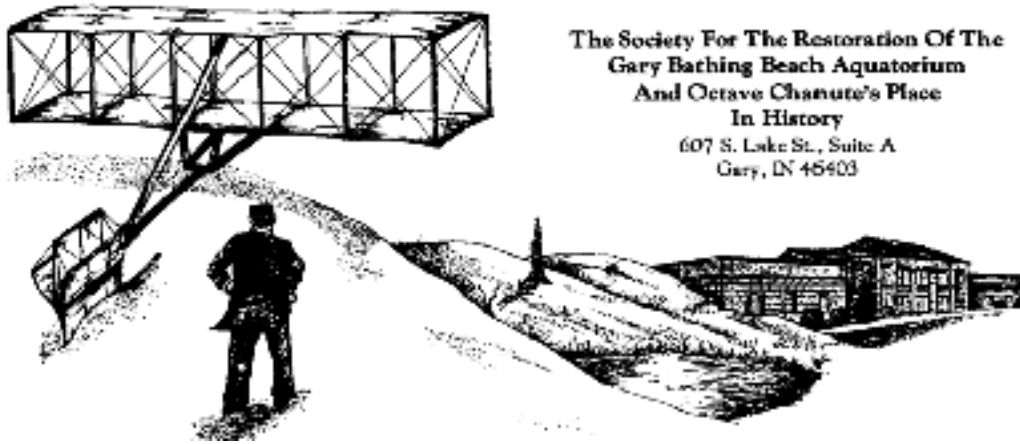
Weekdays (per area)	\$200.00
Weekends: Friday, Saturday, Sundays & Holidays (per area)	\$250.00
Weekdays (both lower areas)	\$350.00
Weekends: Friday, Saturday, Sundays & Holidays (both lower areas)	\$400.00

The east lower level has an enclosed room (Tuskegee Room) and a garden area. The west lower level has three small enclosed rooms (Chanute Room) and a garden area. The upper level is exposed to Lake Michigan on the north and Marquette Park on the south. The Tuskegee Room's capacity is 75 people. If using the garden area the capacity is 100 people. The Chanute Room's capacity is 50 people. If using the garden area the capacity is 150 people. The upper

area's capacity is 250-300 people (if renting upper area only, there is no access to interior of building and guests must use rear two restrooms located on side of building).

There are (10) 60" round tables, (12) 72" x 30" tables, (23) 96" x 30" tables and 200 folding white chairs (for exterior/interior use). There are (4) 72" x 24" tables (for interior use only).

There is electrical access on the upper area and plenty of electrical outlets in the garden areas and the enclosed rooms. There is a preparation room with counters, two warming boxes, a commercial refrigerator, a freezer and sinks ONLY. There are no stoves, microwaves, etc. No inside cooking is allowed (warming only). No linens, dishes, etc. are provided.



RULES AND REGULATIONS FOR THE USE OF THE AQUATORIUM

Thank you for deciding to hold your function in our facility. We are a 501c3 not-for-profit organization that has a fifty year lease on the building from the City of Gary. The money that you pay for the use of the building is put into a special fund used to maintain the building. This way the building will never become derelict as it has in the past. We do have a few rules and regulations that you must comply with.

NO ALCOHOL MAY BE SERVED OR CONSUMED AT THE AQUATORIUM WITHOUT PROOF THAT YOU, OR YOUR CATERER, HAVE THE PROPER STATE OF INDIANA LICENSE. IF WE HAVE NOT RECEIVED SAME AT LEAST 24 HOURS IN ADVANCE, YOUR EVENT WILL BE CANCELED AND ANY MONIES PAID FORFEITED EVEN IF YOU WANT TO PROCEED BY TELLING US YOU HAVE CHANGED YOUR MIND AND WILL NOT SERVE ALCOHOL. NO EXCEPTIONS.

1. This is a smoke free facility. No smoking is allowed within eight feet of the public entrance to the building or within the building (including the upper area). This includes the use of smoke bombs, etc.
2. By order of the City of Gary Fire Department, the following rules must be followed: Sterno single burners shall be housed within a secured chafing rack while food is being warmed. Personnel overseeing the preparation of food shall visualize the location of every fire extinguisher within the room housing the event. The chafing racks and sterno burners shall be placed on a solid surface. Once the event is concluded, place the lids back onto the used sterno burners before discarding.

3. You may choose the caterer of your choice for the event. However, if you are going to serve alcohol, your caterer must have an appropriate license that allows alcohol. **If your caterer does not have the appropriate permit, renter must obtain a temporary permit for beer/wine (no hard liquor) from the State of Indiana Excise Police at a cost of \$50. You must show proof that a permit was obtained in order to serve liquor.**
4. All events where the majority of the attendees will be under the age of 25 must have security. Security must be provided by the renter. If your event qualifies under this paragraph, you must show proof of security officers present at your event.
5. In addition to item #4, all events where the majority of the attendees will be under the age of 18 must have one adult present for every ten young people. An additional security deposit will be required. If the police are called for any reason, this security deposit will not be returned to the renter.
6. You must set up for your own event and breakdown after the event is over. You must remove all rubbish from the building and put it in the dumpster located outside of the building. This includes removal of all decorations and all personal items. **Please do not drag trash bags to dumpster (use the trash can provided and wheel your trash out to the dumpster).**
7. Rehearsals must be booked in advance. Please let us know if you will need to do any rehearsals (rehearsals cannot be done on a Friday, Saturday or Sunday).
8. If you intend to use the facility for personal profit, you must receive special written permission for such an event from the manager. Fundraisers for non-profit organizations are allowed. However, if you are going to charge and the proceeds are going to go to something other than a not-for-profit organization, you must seek permission.
9. The thermostats may not be moved below 70°.
10. Do not reset the refrigerator temperature.
11. Do not throw any debris off the upper level of the building.
12. No red punch, rice, confetti, etc. may be used at any event.
13. No tape to be used on walls. Tape may be placed on windows.
14. No pets allowed.

15. After 10:00 pm, all music must be turned down. Music must be stopped by midnight.
16. No storage allowed in the front lobby (Miller Room) area. If you wish to store tables/chairs, etc. on site prior to or after your event, you must make arrangements to do so. We do have storage areas for rented tables/chairs, etc. Please ask us for this information. .
17. All interior lights must be turned off and door locked. Keys must be dropped in key drop box.

Rentals are for day of event ONLY (from 8 am until 1 am the following day). All tables and chairs must be returned and stacked neatly in the storage room. No early set up and/or late teardown is allowed unless agreed upon by both parties in writing.

Failure to comply with any and all of these rules can result in your forfeiture of your key deposit. However, if there is damage done to the building in an amount greater than the key deposit, you are responsible for that also. By your signature on your rental agreement, you agree that you will pay for any damages plus attorney's fees and court cost if same becomes necessary.

By your signature hereon, you agree to hold The Society harmless (including attorney fees) from any and all claims that may arise from or due to the actions of you and your guests.

If any additional areas of the building are used without our permission, you will be responsible for additional rental fees. By your signature on your rental agreement, you agree to pay for any additional area(s) used at the full rental rate.

This agreement is for rental of the Aquatorium only. Any areas outside the actual building are the jurisdiction of Marquette Park/City of Gary. We have no control over the areas surrounding the building. Other events may take place within the park during your event.

If you wish to hold any date, the maximum time held will be two weeks (from date of your inquiry or date of your walk through). If your deposit is not received within that time period, the date will be released and put back on the calendar.

All checks/money orders should be made payable to: THE SOCIETY. Deposits can be mailed to: The Society, 607 S. Lake Street, Gary, IN 46403. Please note your event date on check/money order.

A 50% non-refundable deposit is required to hold date. Balance due as least 30 days prior to your event.

A \$50.00 key/clean-up deposit per area you are renting is required (i.e. \$50 for one area, \$100 for two areas and \$150 for entire building). Please pay by separate check when you receive the keys. We will return deposit to user if all items in agreement are complied with.

It is the purpose of The Society to restore and maintain the Gary Bathing Beach Aquatorium in such a way that the citizens of Gary and Northwest Indiana can be proud of their facility and that the tax payers will not in any way have to support the facility. We hope that you enjoy your event and spread the good news about the restoration of this facility.

I will be serving alcohol Yes _____ No _____

IF YES, NO ALCOHOL MAY BE SERVED OR CONSUMED AT THE AQUATORIUM WITHOUT PROOF THAT YOU, OR YOUR CATERER, HAVE THE PROPER STATE OF INDIANA LICENSE. IF WE HAVE NOT RECEIVED SAME AT LEAST 24 HOURS IN ADVANCE, YOUR EVENT WILL BE CANCELED AND ANY MONIES PAID FORFEITED EVEN IF YOU WANT TO PROCEED BY TELLING US YOU HAVE CHANGED YOUR MIND AND WILL NOT SERVE ALCOHOL. NO EXCEPTIONS. I HAVE RECEIVED THE ALCOHOL INFORMATION PACKET.

SIGNATURE

DATE

FOR MY EVENT AT THE AQUATORIUM, WE WILL NOT SERVE ANY ALCOHOL. WE UNDERSTAND THAT IF WE DO SO, WE WILL BE SUBJECT TO PROSECUTION BY THE STATE OF INDIANA AND AGREE TO REIMBURSE THE AQUATORIUM SOCIETY FOR ANY AND ALL LOSSES THEY MAY SUFFER BY OUR VIOLATION OF STATE LAW, INCLUDING COURT COSTS AND ATTORNEY FEES.

SIGNATURE

DATE

I have read, understand and agree to the terms set above.

PLEASE PRINT CLEARLY

Name: _____

Address: _____

City, State, Zip: _____

Phone: _____

e-mail address: _____

Date of Event: _____

Area(s) of building being rented:

___ Tuskegee Room/Garden (east)

Rental Fee: _____

___ Chanute Room/Garden (west)

Rental Fee: _____

___ Upper

Rental Fee: _____

SIGNATURE

DATE